

Badlands Dental, P.C.

Failed Appointment and Cancellation Policy

Please understand we reserved the appointment time specifically for only you. It is important that you come to your scheduled appointment. However, we understand that there are times when you must miss an appointment due to emergencies or obligations for work or family. When you do not call to cancel an appointment, you may be preventing another patient from getting much needed treatment. Conversely, the situation may arise where another patient fails to cancel and we are unable to schedule you for a visit, due to a seemingly "full" appointment book. If an appointment is not cancelled at least 24 hours in advance you may be charged a no show/late cancellation fee; this will not be covered by your insurance company.

Our policy is as follows:

We require that you give our office at least 24 hours notice in the event that you need to reschedule your appointment. This allows for other patients to be scheduled into that time slot.

If you miss an appointment or cancel with less than 24 hours notice, this is considered a failed appointment. Third late cancel or failed appointment may result in dismissal from our practice.

Additionally, if a patient is more than 15 minutes late without prior notice for a scheduled appointment, we consider this to be a failed appointment.

If you have questions regarding this policy, please let our staff know and we will be glad to clarify any questions you have.

I have read and understand the appointment cancellation policy of the practice and I agreed to be bound by its terms. I also understand and agree that such terms may be amended from time to time by the practice.

I, _____ (print name), I have received a copy of Badlands Dental, P.C. appointment cancellation policy.

Signature: _____ Date: _____